Challenges to Educational Materials Procedures Flowchart

Complaint or Statement of Concern



Informal discussion with Librarian and/or Principal



Informal discussion with Classroom Teacher and/or Principal



If not Resolved



Request for Reconsideration Form



Form to Appropriate Director of Education



Review Committee



Written Report to Complainant & Appropriate Director of Education



Summary of Decision to all School District Employees



Any Appeal of the Decision to the Board of Trustees (Courtesy of Billings Public Schools)